



Exceptional Service. Long Term Stability.

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### Comp Alliance Welcomes Seven New Members

The Comp Alliance continued its steady growth and is pleased to welcome the following seven new program members who have joined since September 2021, bringing the total program membership to over 325 public entities:

- Carmel Fire District
- Raymertown Fire District
- Town of Ovid
- Town of Truxton
- Town of Westerlo
- Village of Baxter Estates
- Village of Schoharie



We look forward to working with our new members to deliver the best service and most stable workers' compensation option.

**Claim Reporting Portal**

In 2021, the Comp Alliance introduced an updated claim reporting portal which provides members with access to the ATS System allowing users to:

- Enter first report of injury (FROI)
- Print the New York Workers' Compensation Board Employer's First Report of Work-Related Injury/Illness (C2-F) – a copy will be emailed to the user upon submission of the claim
- Upload additional supporting documentation to the claim
- Instantly receive a claim number
- Access the following:
  - Basic claim data
  - Claim reports
  - Transactions
  - Pay history and reports
  - Claim reserves
  - Claim notes



Utilizing the portal allows members the convenience of receiving an instant claim number and the ability to view updates on claims.

Comp Alliance members who have not yet registered can receive login credentials, more information and access instructions by contacting Howard Bitner by emailing [hbitner@wrightinsurance.com](mailto:hbitner@wrightinsurance.com).

**Municipal Employee Training Requirements**

One of the topics our risk management team gets asked about the most is related to employee training. As we all know, the best defense against workplace injuries is to have a professional, knowledgeable, safety-conscious work staff. The best route to ensure your staff is prepared to perform their job functions daily is to confirm they are well-trained to handle the aspects of their jobs. This includes office staff, fire and police and highway workers.



All workplace training needs to be documented. Recently, PESH has been inspecting for current training programs more frequently than in the past.

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OSHA and PESH have standards on employee training which we have put together in a table available to registered program members with our Comp Alliance Academy, accessed by [clicking here](#).

Not all employees are required to attend all of your training offerings. Many employees, based upon their job functions, will not be required to attend many of these programs. However, there are four training topics which are required to be completed annually by all municipal staff, including volunteer firefighters, board members and summer help. These four are sexual harassment/discrimination, workplace violence, right-to-know, and bloodborne pathogens.

Based upon your municipal operations, additional training may also be required for job-specific departments, such as highway, DPW, water, sewer, etc. Areas such as permit-required confined space, trenching and excavation, lock-out/tag-out and other safety-specialized programs are likely required for your departments with exposures in these areas. OSHA's General Duty Clause requires that your municipality provide a workplace free from recognized hazards. The best option to notify employees of these hazards is through proper, routine workplace training.

The frequency of these trainings varies depending on the topic. Some, like the four mandatory topics mentioned above, are required to be taken at least once per year. Other topics are required only when an employee is hired. These may need to be re-administered should the work environment change, equipment change, or the employees are not maintaining good knowledge of the safety protocols for that topic. For example, Lock-out/Tag-out is an OSHA standard requiring initial training upon hire, when new equipment is purchased and when the employee fails to display an adequate knowledge of the controls for the exposure of hazardous energy.

For all the trainings listed on the chart, instructors need to display a base knowledge of the topic under discussion and provide the information to attendees so that the known hazards of the topic are reviewed in detail. The Comp Alliance Risk Management team is able to assist with the majority of these training requirements. Preparing workers for the hazards of a particular job function and the means to avoid or reduce the hazards should be a part of any routine training program. The Comp Alliance is here to aid in your training needs.

Program members can refer to the [training chart](#) on the Comp Alliance Academy for your departmental operation functions and let the Comp Alliance Risk Management team know how we can assist you with your safety training needs.

## Comp Alliance Upcoming Virtual Training Seminars

The Comp Alliance has several Live Virtual Video Conference Trainings scheduled for our members throughout January and February.

PESH-mandated topics of Workplace Violence, Right-To-Know – Chemical Safety, and Blood-Borne Pathogens will be covered.

### Upcoming Schedule

Monday, 1/17 – 10:00 – Noon  
Thursday, 1/20 – 10:00 - Noon  
Monday, 1/24 - 10:00 – Noon  
Tuesday, 1/25 – 1:00 – 3:00 p.m.  
Thursday, 1/27 – 1:00 – 3:00 p.m.

Monday, 1/31 – 10:00 - Noon  
Monday, 2/7 – 10:00 – Noon  
Tuesday, 2/8 – 10:00 – Noon  
Monday, 2/14 – 10:00 – Noon



Tuesday, 2/17 – 10:00 – Noon  
Monday, 2/21 – 10:00 – Noon  
Tuesday, 2/22 – 1:00 – 3:00 p.m.

Thursday, 2/24 – 1:00 – 3:00 p.m.  
Monday, 2/28 – 10:00 - Noon

The Comp Alliance also has scheduled several virtual training programs covering the mandatory PESH-required topic of HAZWOPER. This awareness level seminar is required for municipal employees who may be the first upon a hazardous waste emergency on-site or off-site. Recommended for highway, department of public works, water and sewer and sanitation departments.

**Upcoming Schedule**

Friday, 1/28 – 8:00 – 8:30 a.m.  
Friday, 2/4 – 8:00 – 8:30 a.m.  
Thursday, 2/10 – 8:00 – 8:30 a.m.

Wednesday, 2/16 – 8:00 – 8:30 a.m.  
Thursday, 2/24 – 10:00 – 10:30 a.m.

Contact Robert Blaisdell by emailing [rblaisdell@wrightinsurance.com](mailto:rblaisdell@wrightinsurance.com) to register for any of these training sessions. Attendance is limited.

Please continue to check your email and the Comp Alliance website <https://www.compalliance.org/> for additional dates later in the year.

**Comp Alliance Academy – Providing Online Safety Training**

The Comp Alliance provides program members with 24/7 access to the PESH mandated training topics and dozens of other relevant topics through our Comp Alliance Academy, a member exclusive online safety training resource.



**Online Academy**

- Municipal Online Academy
- School Online Academy
- Monthly Safety Bulletins
- Safety Culture Talks
- Safety Webinars
- Safety Source Video Library



Please visit us at [www.compalliance.org](http://www.compalliance.org) and click on the Comp Alliance Academy tab to login and view these and other safety training courses. Once you have completed your training using the Comp Alliance Academy, completion certificates can be downloaded and saved or printed for your records. To access the certificates please [Click Here](#) and login as a member.

If you have not yet registered for the Comp Alliance Academy, please send your request for a username and password to [sroes@wrightinsurance.com](mailto:sroes@wrightinsurance.com).

## Safety Source – Online Safety Training Video Content

The Comp Alliance’s continued partnership with Safety Source, a leader in quality, on-line safety training video content, has enabled many of our members to supplement and/or incorporate Safety Source videos-on-demand into their safety training program. Safety Source is constantly adding to their video library and have updated several topics that municipalities and school districts can utilize to train and educate their staff.



Many of the recent updates are related to Covid-19 and include returning to work, hand cleaning, stress management, de-escalation techniques, as well as ergonomic training. There are also training videos for winter safety, HAZWOPER, workplace violence, sexual harassment, teacher safety and numerous others. Many of these videos are available in Spanish, as well. To register for access and begin utilizing this diverse video library please contact [sroes@wrightinsurance.com](mailto:sroes@wrightinsurance.com).

## Stay Informed

The Comp Alliance strives to keep members informed of the latest industry and program news. Please visit us at [www.compalliance.org](http://www.compalliance.org) for the latest news, updated events calendar, safety articles, safety bulletins and more.

The Alliance also encourages members to visit us on [Twitter](#) @nycompalliance and [Facebook](#).

